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| 10 Dartmoor Drive, Highton, VIC 3216  adhambeyki@gmail.com  04 7075 6284 | | |
| **Adham Beyki** | | |
| **OBEJCTIVE** | To obtain a part-time employment as a sales assistant in a reputed store that not only involves my current skills, but will hopefully help me acquire some new ones. | |
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| **EMPLOYMENT** |  | |
| Feb 2012 – Feb 2013 | **Hotel Receptionist**  **Victoria Inn London**  *Victoria, London, UK*  **Responsibilities:**   * Dealing with bookings by phone/email/website/face-to-face and special requests or customer complaints * Completing procedures when guests arrive and leave * Tracking payments and preparing bills * Forecasting the room prices based on the occupancy plan such that the hotel stays fully occupied and mostly profited at all times * Updating the hotel website and other booking websites * Allocating rooms to guests and handing keys | |
| Mar 2009 – Sep 2011 | **IT Manager**  **FMSCO**  *Tehran, Iran*  **Responsibilities:**   * Maintaining the IT infrastructure of the company including servers and client systems * Planning the changes in the computer network and making sure of a smooth change towards new technologies * Advising the company staff how IT can improve their efficiency | |
| Feb 2010 – Sep 2011 | **IT Consultant**  **PARSACO**  *Tehran, Iran*  **Responsibilities:**   * Providing professional consulting for IT projects of the company * Developing early ideas of solutions and presenting them as reports Organizing training for the staff | |
| Sep 2010 – Sept 2011 | **IT Manager**  **Sadad Machine**  *Tehran, Iran* | |
| **Education** | | |
| March 2012 - | **PhD student in Computer Science**  **Deakin University**  *Waurn Ponds campus*  My research focuses on obtaining new knowledge from the unstructured data that is available from the web using statistical models.   * Winner of the NICTA scholarship for my PhD degree, 75000 AUD [to be used in three years] | |
| 2011 – 2013 | **MSc in Artificial Intelligence**  **University of Southampton**  *Southampton, UK*   * Passed with distinction * Winner of the AKF (Aga Khan Foundation) Scholarship for MSc degree, 15000 GBP | |
| 2002 - 2007 | **BSc in Control Engineering KNTU – Iran**   * Passed with distinction | |
| **OTHER SKILLS** | | |
|  | * Proficient in using computer and common software such as MS office * Skilled computer programmer with C#, C++, Python, Matlab * Thorough knowledge of ordering, merchandising and stocking of products * Understanding of business and public policy and administration fundamentals * Ability to work under pressure and meet critical deadlines * Enthusiastic to learn and work with people with different nationalities and cultures * Ability to work as a team player * Friendly character with good communication skills * Ability to think independently | |
| **INTERESTS** |  | |
|  | * Cycling and swimming * Playing and listening to music | |
| **REFEREES** |  | |
| Available upon request | |  |